

**LONDONDERRY TOWNSHIP  
Floodplain Permit Application**

Tax Parcel: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Flood Zone: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Permit Number: \_\_\_\_\_

**GENERAL PROVISIONS:**

- No work of any kind may start until a Floodplain permit is issued or the Floodplain Administrator makes a determination that a Floodplain permit is not required.
- Work may only be performed to the extent identified in the application and/or permit.
- A permit may be revoked if any incomplete, false or misleading statements are made herein.
- If revoked, all work must cease until a revised permit is re-issued.
- Use or occupancy is prohibited until a "Certificate of Occupancy" is issued.
- As-Built elevations certified by a registered professional engineer, licensed land surveyor or architect must be submitted by the applicant before a "Certificate of Occupancy" may be issued.
- This permit shall expire if no work is commenced within six months of issuance.
- Applicant is hereby informed that other permits may be required to comply with local, state, and federal regulatory requirements as identified in the Ordinance.

**SECTION 1 - Project or Development Location / Information** *(to be completed by Applicant)*

Number & Street: \_\_\_\_\_  
\_\_\_\_\_

FEMA Community Number: \_\_\_\_\_

FIRM Panel Number: \_\_\_\_\_

FEMA Effective Date: \_\_\_\_\_

Base Flood Elevation (NAVD88) \_\_\_\_\_

**SECTION 2 – Owner / Lessee / Contractor Information**

Structure Owner/Lessee Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Lot (Property) Owner/Lessee Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

If present owner / lessee has owned / leased for less than four (4) years, provide:

Previous Owner/Lessee Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**SECTION 3 Description of Work**

**A- Construction Development**

Type of Structure:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Residential (single family) | <input type="checkbox"/> Residential (multi-family) | <input type="checkbox"/> Manufactured Home   |
| <input type="checkbox"/> Commercial                  | <input type="checkbox"/> Non-residential            | <input type="checkbox"/> Accessory Structure |
| <input type="checkbox"/> Industrial                  | <input type="checkbox"/> Recreation Cabin           | <input type="checkbox"/> Other _____         |

Type of Activity:

- |  |   |                                     |
|--|---|-------------------------------------|
| <input type="checkbox"/> New Structure | <input type="checkbox"/> Repair         | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Addition      | <input type="checkbox"/> Reconstruction | <input type="checkbox"/> Relocation |
| <input type="checkbox"/> Alteration    | <input type="checkbox"/> Rehabilitation | <input type="checkbox"/> Elevation  |
| <input type="checkbox"/> Other _____   |   |                                     |

**B- Other Development**

Type of Activity:

- |                                      |   |  |
|--------------------------------------|---|--|
| <input type="checkbox"/> Clearing    | <input type="checkbox"/> Watercourse Alterations    | <input type="checkbox"/> Waterline / Well Construction     |
| <input type="checkbox"/> Filling     | <input type="checkbox"/> Drainage Improvements      | <input type="checkbox"/> Sewer system Construction         |
| <input type="checkbox"/> Grading     | <input type="checkbox"/> Road / Bridge Construction | <input type="checkbox"/> Storage of equipment or materials |
| <input type="checkbox"/> Excavation  |   | <input type="checkbox"/> Utilities (specify type) _____    |
| <input type="checkbox"/> Other _____ |   |  |

**C-Project Narrative:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(add separate sheet if additional space is required)

**D- Estimated Construction Costs**

(Itemized estimate of construction costs shall be determined in accordance with FEMA P-758 / May 2010 Chapter 4 Section 4.4 entitled Substantial Improvement /Substantial Damage Desk Reference)

CONSTRUCTION COSTS: \$ \_\_\_\_\_

APPLICATION FEE: \$ 100 \_\_\_\_\_

**CERTIFICATION STATEMENT:**

Name \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Application Date: \_\_\_\_\_

CERTIFICATION:

I \_\_\_\_\_ hereby certify on this day of \_\_\_\_\_

(Applicant name - print)

I hereby certify that I have read the above and further certify the proposed work and all statements and attachments contained in this application are true and accurate to the best of my knowledge and all work shall be completed in accordance with the approved construction documents using best construction practices.

\_\_\_\_\_

(Applicant signature)

#### SECTION 4 PERMIT SUBMITTAL CHECKLIST

The applicant may be required to provide one or more of the following documents before the application can be processed:

- Itemized estimate of construction costs.
- Appraisal showing current market value (or Dauphin County Tax Assessment)
- A site plan showing the location of all existing structures, waterbodies, watercourse relocation, adjacent roads, landform alterations, lot dimensions and proposed development.
- Construction plans drawn to scale, with specifications, which must include, as applicable:
  - elevation of lowest floor proposed or existing (including basement),
  - details for anchoring structures,
  - above ground tanks elevated / anchored above Base Flood Elevation (BFE),
  - below ground tanks design to resist flotation with vents above BFE,
  - engineer approved foundation system for manufactured homes,
  - types of water-resistant materials used below the first floor,
  - details of flood proofing utilities located below the first floor,
  - details of enclosures below the first floor,
  - details for protecting utilities as per FEMA P-348,
  - on site water supply designed to minimize inflow under flood conditions
- Elevation certificate.
- Change in water elevation due to construction as measured in feet.
- Top of new compacted fill elevation measured in feet referencing NGVD (1929) datum.
- Flood proofing protection level (non-residential only) measured in feet referencing NGVD (1929) datum.  
( Flood proofed structures require a certification from a registered engineer or architect)
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the "100-year" flood including a copy of all data and hydraulic/hydrologic calculations.
- On lot sewage disposal system reviewed by Sewage Enforcement Officer  
(approved sewage permit must be submitted)
- On lot water supply system designed to prevent contamination during flood conditions  
(must comply with FEMA P- 348)
- All other necessary government permits required by state and federal laws must be submitted:
  - Pennsylvania Sewage Facilities Act 537
  - Pennsylvania Dam Safety and Encroachments Act 325
  - Pennsylvania Clean Streams Act 394
  - U.S. Clean Water Act, Section 404 Title 33
- Application and plans submitted to the County Conservation District for review and comment.

**SECTION 5 TO BE COMPLETED BY FLOODPLAIN ADMINISTRATOR**

**SUBSTANTIAL IMPROVEMENT DETERMINATION**

- MARKET VALUE OF EXISTING STRUCTURE (appraised value or tax assessed value): \$ \_\_\_\_\_
- ESTIMATED CONSTRUCTION COSTS: \$ \_\_\_\_\_
  - ESTIMATED CONSTRUCTION COSTS EQUAL TO OR IN EXCES OF 50% OF MARKET VALUE
  - ESTIMATED CONSTRUCTION COSTS UNDER 50% OF MARKET VALUE OF EXISTING STRUCTURE
  - REPETITIVE LOSS (combined damage incurred on two or more occasions during 10-year period) EQUAL TO OR IN EXCESS OF 50% OF MARKET VALUE OF EXISTING STRUCTURE
- ALL REQUIRED INFORMATION SUBMITTED
- APPLICATION FEE PAID

**PERMIT DETERMINATION**

After reviewing the permit application as submitted it has been determined as follows:

- NO Floodplain permit required - proposed project is not located in a Special Flood Hazard Area
- NO Floodplain permit required - property partially located in the Special Flood Hazard Area but construction / development activities are not.
- NO Floodplain permit required – minor repair [REF: Chapter 27 Part 15 Section 1502.2(C)]
- DENIED**

The proposed construction / development activity DOES NOT conform with the provisions of the Londonderry Floodplain Development Ordinance and is denied for the reasons listed below:

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Date of denial \_\_\_\_\_ Date of notification \_\_\_\_\_

NOTE:  
Applicant may re-submit a permit application to the Floodplain Administrator with a new filing fee or appeal the decision of the Floodplain Administrator.

APPEALS:  
In accordance with Chapter 27 Part 15 Section 1503-11 any person aggrieved by any action or decisions of the Floodplain Administrator concerning the administration of the provisions of this Part may appeal to the Zoning Hearing Board. Such appeal must be filed, in writing, within thirty (30) days after the decision, determination or action of the Floodplain Administrator.

- APPROVED**  
The proposed construction / development activity complies with the provisions of the Londonderry Floodplain Development Ordinance and approval is given to obtain the applicable building and zoning permits. The Applicant is approved to do the following in accordance with the plans submitted with the permit application:

Signed \_\_\_\_\_ by \_\_\_\_\_  
(Date) (Floodplain Administrator)